

**COURSE TITLE:** Test GIS to HOL process

**NO. OF CREDITS:** 1 QUARTER CREDITS  
[semester equivalent = .66 credits]

**WA CLOCK HRS:** 10  
**OREGON PDUs:** 10  
**PENNSYLVANIA ACT 48:** 10

**INSTRUCTOR:** Heritage Instructor  
Heritage-Institute-Staff@hol.edu

**COURSE DESCRIPTION:**  
For all THI admin and instructors.

**LEARNING OUTCOMES:** Upon completion of this course, participants will have:

- What are the important steps
- How assignments are entered by participants while a course is under construction
- Instructor views as students are changed from GIS to HOL mid course

**COURSE REQUIREMENTS:**  
Completion of all specified assignments is required for issuance of hours or credit. The Heritage Institute does not award partial credit.  
The use of artificial intelligence is not permitted. Assignment responses found to be generated by AI will not be accepted.

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**HOURS EARNED:**  
Completing the basic assignments (Section A. Information Acquisition) for this course automatically earns participants their choice of CEUs (Continuing Education Units), Washington State Clock Hours, Oregon PDUs, or Pennsylvania ACT 48 Hours. The Heritage Institute offers CEUs and is an approved provider of Washington State Clock Hours, Oregon PDUs, and Pennsylvania ACT 48 Hours.

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## UNIVERSITY QUARTER CREDIT INFORMATION

### REQUIREMENTS FOR UNIVERSITY QUARTER CREDIT

Continuing Education Quarter credits are awarded by Antioch University Seattle (AUS). AUS requires 75% or better for credit at the 400 level and 85% or better to issue credit at the 500 level. These criteria refer both to the amount and quality of work submitted.

1. Completion of Information Acquisition assignments 30%
  2. Completion of Learning Application assignments 40%
  3. Completion of Integration Paper assignment 30%
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### CREDIT/NO CREDIT (No Letter Grades or Numeric Equivalents on Transcripts)

Antioch University Seattle (AUS) Continuing Education Quarter credit is offered on a Credit/No Credit basis; neither letter grades nor numeric equivalents are on a transcript. 400 level credit is equal to a "C" or better, 500 level credit is equal to a "B" or better. This information is on the back of the transcript.

AUS Continuing Education quarter credits may or may not be accepted into degree programs. Prior to registering, determine with your district personnel, department head, or state education office the acceptability of these credits for your purpose.

## ADDITIONAL COURSE INFORMATION

**REQUIRED TEXT**

None. All reading is online.

**MATERIALS FEE**

\$2,000

**ASSIGNMENTS REQUIRED FOR HOURS OR UNIVERSITY QUARTER CREDIT****A. INFORMATION ACQUISITION**

Assignments done in a course forum will show responses from all educators who have or are taking the course independently. Feel free to read and respond to others' comments.

Group participants can only view and respond to their group members in the Forum.

**Assignment #1: Read the manual**

Go to hol.edu and download a copy of the manual.

- Pay close attention to the main steps discussed
- Take notes on anything that you were not aware of prior

Write in the response box the main steps and what you learned in under 200 words.

**Assignment #2: Create a course with 3 assignments**

From your instructor dashboard create a new course with 3 assignments in the GIS format. Create a word document with screenshots of your steps. Attach a copy of this document as your response to this assignment.

**ADDITIONAL ASSIGNMENTS REQUIRED FOR UNIVERSITY QUARTER CREDIT****B. LEARNING APPLICATION**

In this section, you will apply your learning to your professional situation. This course assumes that most participants are classroom teachers who have access to students. If you do not have a classroom available to you, please contact the instructor for course modifications. Assignments done in a course forum will show responses from all educators who have or are taking the course independently. ?Feel free to read and respond to others' comments. Group participants can only view and respond to their group members in the Forum.

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**Assignment #3: Change the course from GIS to HOL**

Make the format change from GIS to HOL. Take notes and describe in the response box your steps.

**C. INTEGRATION PAPER**

Assignment #4: (Required for 400 and 500 Level)

**SELF REFLECTION & INTEGRATION PAPER**

**(Please do not write this paper until you've completed all of your other assignments)**

Write a 400-500 word Integration Paper answering these 5 questions:

1. What did you learn vs. what you expected to learn from this course?
  2. What aspects of the course were most helpful and why?
  3. What further knowledge and skills in this general area do you feel you need?
  4. How, when and where will you use what you have learned?
  5. How and with what other school or community members might you share what you learned?
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**INSTRUCTOR COMMENTS ON YOUR WORK:**

Instructors will comment on each assignment. If you do not hear from the instructor within a few days of posting your assignment, please get in touch with them immediately.

**QUALIFICATIONS FOR TEACHING THIS COURSE:**

A staff member who exemplifies the qualities necessary to teach this course has been selected.

**BIBLIOGRAPHY**

**Test GIS to HOL process**

Author Name (Doe, Jane J.) Title, Printing Press, Year Published, Format, Pages, ISBN, Description